



# Tri-County

## PEDIATRICS

### Financial Policy

Tri-County Pediatrics is committed to providing you with the best possible medical care for your child. Our practice firmly believes that a good physician and parent/patient relationship is based upon understanding and good communication.

To support this effort we offer the following information to avoid any misunderstandings or disagreement concerning payment for professional services.

**FINANCIAL INFORMATION:** Payment is required at the time services are rendered. If you are unable to pay your bill today, please ask to speak with our billing department. They will assist you with arranging a payment plan, discussing financial assistance, or rescheduling an appointment for a time when you are prepared to pay.

Regardless of your insurance coverage, you are ultimately responsible for full and timely payment of all charges incurred at Tri-County Pediatrics. If you fail to make payment in full or arrange for a payment plan with our billing department for the services that are rendered to you, your outstanding balance may be sent to a collection agency. You may be responsible for the fees assessed by the collection agency. If there is any outstanding balance on your account, you will be mailed 3 statements before your account is sent to collections. If you fail to pay the amount due on your account or have not made acceptable payment arrangements with our office, you may receive a letter of termination from our practice.

**INSURANCE INFORMATION:** Our practice participates with a variety of insurance plans and it is your responsibility to:

- Be familiar with the requirements of your specific plan. We handle families covered by more than 100 health plans and cannot be responsible for understanding the details of every plan.
- You are **required** to present your insurance card at every visit.
- Your co-payment, co-insurance and/or deductible are **required** at each visit. Payment can be made by cash, check, or credit card.
- For medical care **not covered** under your insurance or if we are unable to verify your insurance, payment in full is due at the time of the visit.
- If you change insurance, please be sure to notify our office with this information prior to your appointment.
- If you have questions regarding your insurance, we will be happy to help you; however, specific coverage issues or problems should be directed to your insurance company member services department.

**CANCELLATIONS AND MISSED APPOINTMENTS:** If it is necessary to cancel your appointment, please do so 24 hours prior to your appointment or your account can be assessed up to a \$50 late cancellation/missed appointment fee.

**Please sign below to acknowledge that you have read and agree to this financial policy.**

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Signature of Patient or Responsible Party

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Date